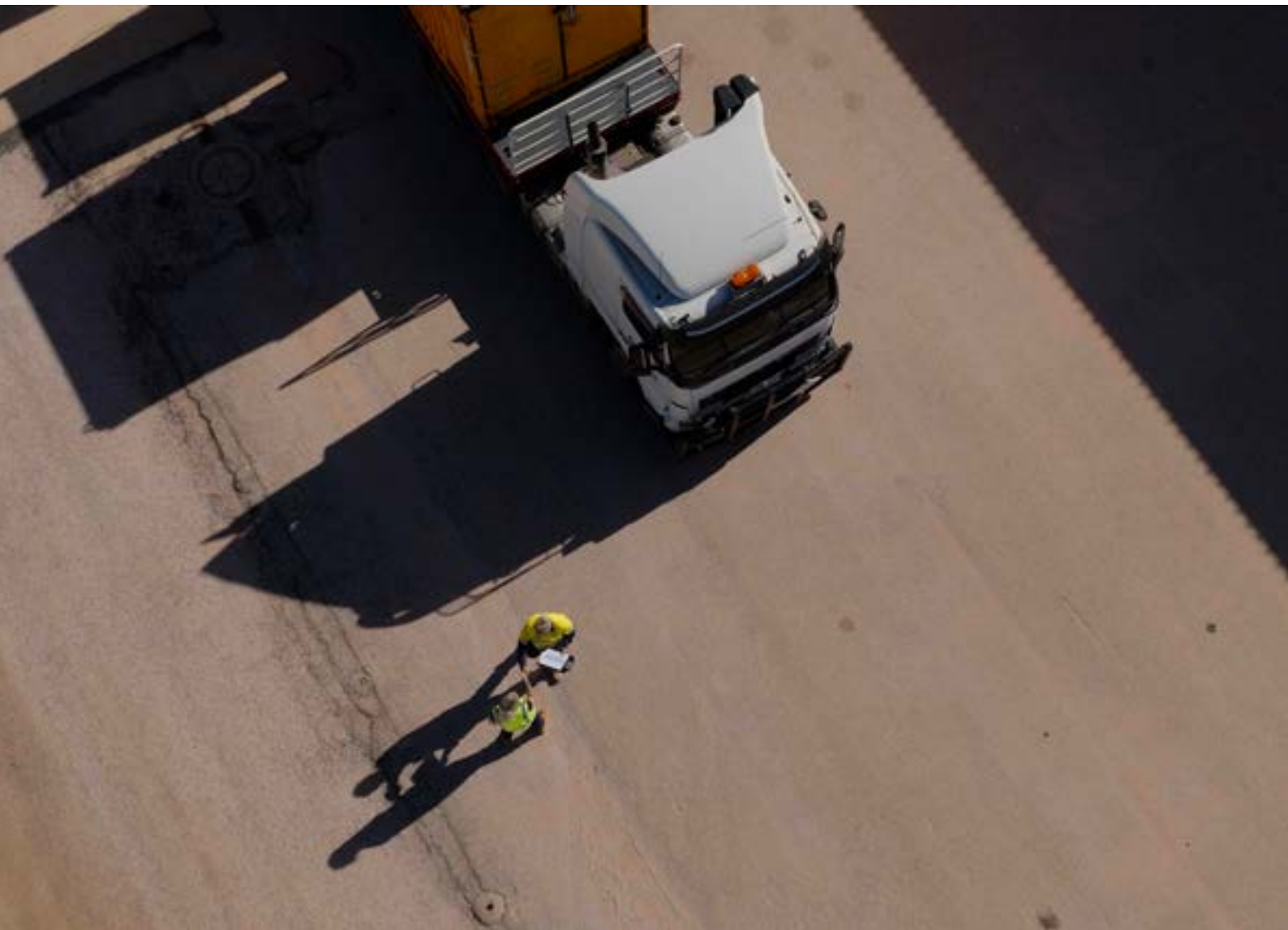




**Raytheon**  
Australia



# **Joint Supply Chain Accreditation Register**

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**JOSCAR**



# What is JOSCAR?

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The Joint Supply Chain Accreditation Register (JOSCAR) is a collaborative tool for managing a single repository for supplier pre-qualification and compliance information.

Managed by Hellios Information (Hellios), JOSCAR provides Raytheon Australia (RAUS) and participating organisations, with a centralised repository of supplier information that supports enhanced supplier assurance and the assessment of suppliers as 'fit for business'.

JOSCAR will form a part of our supplier evaluation and approval methodology to improve data availability and monitor the compliance of our suppliers, meaning your company can submit and maintain most of the information we need via a single online system shared within RAUS, as well as other major Defence and Aerospace organisations using JOSCAR.

JOSCAR is a collaborative solution that strives to achieve a more efficient process to reduce the time, cost, resources and duplication of effort currently encountered by suppliers when providing information to multiple organisations. Holding common supplier data in a central system allows the information to be accessed by all participating organisations.

## Why have I been asked to join JOSCAR?

As either an existing or future supplier to RAUS, we are looking to have certain key suppliers register through the JOSCAR system so we can track compliance data and qualification information. Hellios will then support RAUS in collecting, validating and administering the qualification data on our behalf.

RAUS will use JOSCAR to collect key supplier assurance data for all qualifying suppliers, both during pre-qualification and ongoing through the supplier relationship life-cycle, via annual renewals.

## What areas does the registration process cover?

Questions relate to the management systems and processes your company has in place in areas critical to RAUS and our industry, including personnel, legal, financial, insurance, supply chain, quality, health and safety, environment, business continuity, import/export, counterfeit products, cyber security and data privacy.



# Benefits of Registration

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As well as providing greater efficiency across the Australian defence industry supply chain, suppliers will also benefit from:



Reduced costs and administrative burden associated with pre-qualification, assurance and ongoing compliance management through a simple, online process to submit compliance information. This reduces the likelihood of duplicate requests across RAUS and from other JOSCAR participants.



Tailored questions that are geared toward the products and services being provided by your organisation.



An online profile that can be maintained and updated throughout the year to ensure your continuous compliance with RAUS requirements, which means you won't have to provide certain assurance information each time you bid for business with RAUS. Completed supplier registrations reduce time to contract.



The ability to monitor and implement continuous improvement opportunities or initiatives to ensure compliance is maintained as industry requirements evolve.



Confidence in a common process being utilised by multiple organisations using JOSCAR, with the added benefit that registration in JOSCAR generates exposure to those other participating companies. This brings additional efficiency and avoids duplication. One registration will be enough for suppliers who use the system to meet the pre-qualification requirements of multiple organisations.

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# Registration Process

Registration is a two-stage process.

All suppliers must complete Stage 1 as a minimum, and some suppliers will only need to complete Stage 1. However, due to the nature of certain products and services some suppliers could also be subject to additional requirements and the need to complete Stage 2.

## STAGE 1 REGISTRATION

Stage 1 registration requires you to complete your company's basic details. This stage is free of charge and should take between 30 - 60 minutes to complete.

This information will allow us to determine whether your organisation is also required to complete the Stage 2 assessment.

To initiate Stage 1, RAUS will send you a request to complete an online questionnaire. Our external partner Hellios, will then contact you with the details on how to complete the online questionnaire.

## STAGE 2 QUALIFICATION

Stage 2 is a more detailed online assessment, which requires you to supply supporting evidence. This stage will take approximately two hours to complete.

Stage 2 requires the completion of an additional set of questions which are based on the information provided at the first stage. Once submitted this questionnaire will be validated and you will be contacted if there are any clarifications that need to be made.

**Note:** you will not be required to provide any pricing information as part of either Stage 1 or Stage 2.

### Is there a cost to completing Stage 2 Qualification?

Depending on the size and nature of your organisation, there may be **an annual fee** associated with the completion of Stage 2, with a discount available to organisations who are Approved or Certified by Supply Nation, and those who are members of an approved Trade Association.\*\* This fee is then charged annually as a subscription fee\* for participating organisations to cover the operating costs of JOSCAR system..

## ANNUAL SUBSCRIPTION FEES

**Stage 1 Registration:** Free

**Stage 2 Qualification:** Free  
Charities & Not for Profit Organisations

**Stage 2 Qualification:** Free  
Small Enterprises (<10 employees)

**Stage 2 Qualification:** Free  
Small to Medium Enterprises  
(10-199 employees) who are Approved or Certified by Supply Nation

**Stage 2 Qualification:** \$375\*  
Small to Medium Enterprises  
(10-199 employees) who are a member of a Trade Association approved by the Governance Group\*\*

**Stage 2 Qualification:** \$750\*  
Small to Medium Enterprises  
(10-199 employees)

**Stage 2 Qualification:** \$1,495\*  
Suppliers with > 200 employees

\* Fees are exclusive of GST

\*\* Contact Hellios Information to confirm if your Trade Association has been approved by the Governance Group

### What happens once I complete my registration?

Once you have completed the registration process RAUS may undertake further assurance activities depending upon specific internal or external (Customer) requirements. This will not incur any additional registration costs for your organisation.



# Frequently Asked Questions

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## **What happens after I have completed the registration process?**

After the successful completion of your registration in JOSCAR your company information will be published for us and any other participating organisations to access.

Depending on specific opportunities and business requirements you may be required to provide additional information relating to a specific project or contract requirements that arise.

## **How long is JOSCAR qualification valid for?**

JOSCAR qualifications are valid for one year from completion, you will then be required to renew your information on an annual basis. Hellios will issue reminders several weeks in advance of your compliance expiry date and will work with you throughout the year to ensure your data is kept up to date. You will also receive reminders to update during the year if any documentation or certifications (for example, ISO Certification of insurance certificates) expire during the course of the year.

We suggest you periodically review your information to make sure that it is up-to-date and reflects any substantive changes in your company (such as changes in personnel, legal status, certifications, insurances, products and services supplied) as out-of-date information may lead to your company missing a new business opportunity or your compliance/ approval status expiring.

## **Will my competitors have access to the information we provide?**

Other suppliers will not have access to the information you provide. The information you submit to JOSCAR is only available to the organisations using JOSCAR, each of which has signed confidentiality agreements with Hellios.

## **What if I take no action?**

Registration is voluntary. If you take no action this will not prejudice your relationship with RAUS, or your ability to work with us. However, the information otherwise provided through JOSCAR will be requested directly from your organisation to support our due diligence process.

## **Will JOSCAR replace RAUS' Supplier Due Diligence Process?**

No, but we do intend to utilise JOSCAR to support our due diligence process to the fullest extent possible, which will ultimately reduce workload associated with the provision of duplicate information.

For more information about **JOSCAR** and registration please contact Hellios Information by telephone on **07 2142 0490** or email [joscar@hellios.com.au](mailto:joscar@hellios.com.au)

To contact Raytheon Australia directly please email: [supplier@raytheon.com.au](mailto:supplier@raytheon.com.au)

