

# Joint Supply Chain Accreditation Register (JOSCAR)

## **MBDA have expanded our supplier qualification and compliance process, for which key suppliers will be invited to complete.**

We are partnering with Hellios Information Ltd to manage this new process.

The system, JOSCAR, has been created to help prime contractors in the defence, aerospace and security sector demonstrate their suppliers are 'fit for business'.

It is a collaborative solution intended to help companies reduce the time, cost, resources and duplication currently needed to collate and validate suppliers' information. Holding common data in a central Register allows the information to be accessed by all participating buying organisations.

We believe JOSCAR provides a more efficient process reducing duplication and effort for us, our suppliers and the industry as a whole.

Suppliers that have completed the JOSCAR process will be available automatically to other ADS member buying organisations as they start using JOSCAR

## **Why have I been asked to join JOSCAR?**

**As an existing supplier of MBDA we need to ensure your company continues to meet our compliance requirements. We are expanding our existing compliance process and therefore all key suppliers will be invited to complete the new process. Qualification is by invitation only.**

## **What are the benefits after I have completed the registration process?**

In addition to the benefits of a more efficient and cost effective process across MBDA, there are a number of key benefits from using JOSCAR:

- Reduced costs and administrative work associated with pre-qualification, assurance and ongoing compliance management
- An online profile which can be maintained and updated throughout the year to ensure your ongoing compliance
- Reduced duplication of work when working through compliance procedures for multiple prime contractors
- Dynamic questions which are tailored to the products and services being provided by you
- Easier access to the markets represented by ADS, especially for SMEs
- Open and transparent process governance

Guidance and support from both MBDA and Hellios will be available to you throughout the process.

# FAQs

“ MBDA continues to work closely with our suppliers and partners in a wide range of compliance activities, however we recognise the collection and maintenance of reliable information can be administrative and often involves duplication. By working with JOSCAR and peers in other defence organisations, we aim to make this process more efficient, and gain more value in working together to ensure operational and strategic challenges are achieved. ”

– **Richard Wright** Director, Supply Chain Operations & Sub-Assemblies Procurement UK

– **Sue Maddox** Director, Major Equipment Procurement UK

More information about JOSCAR and registration can be found by contacting JOSCAR by telephone on 01865 959110 or email [joscar@hellios.com](mailto:joscar@hellios.com)

## When should I start the process?

You need to take action as soon as possible because it may take your company some time to complete the new process and address any compliance gaps that may be found. Since we will be asking all our key suppliers to undertake this process over the next few months it is important that you complete each stage of the process by the deadlines indicated to ensure continued compliance status.

## What areas does the registration process cover?

Questions relate to the management systems and processes your company has in place in areas critical to MBDA and our industry; personnel, legal, financial, insurance, supply chain, quality, health & safety, environment, business continuity, import/export, counterfeit products, cyber security and data privacy.

## How long is JOSCAR qualification valid for?

Stage 1 and Stage 2 qualifications are valid for one year from completion, renewals will then be required. Hellios will issue reminders to suppliers in advance of their compliance expiry date and will work with you throughout the year to ensure your compliance data is kept up to date.

## What happens after I have completed the registration process?

After the successful completion of each stage required your company information will be published for us and any other prime contractors or buyer members to access. Depending on the exact nature of the goods and services your company provides you may be required to provide additional information relating to a specific project or contract requirements that arise.

You will need to ensure the information provided on JOSCAR is kept updated at all times including changes in personnel, legal status, certifications, insurances, products and services supplied – we suggest you periodically review your information as out-of-date information may lead to your compliance/approval status expiring.

## Will my competitors have access to the information we provide?

Other suppliers will not have access to the information you provide on JOSCAR. Only other prime contractors will be able to access the information, each of which has signed confidentiality agreements with Hellios. In addition to this, it is not visible which prime contractor your company is contracted to.

## What happens if I choose not to sign up?

MBDA will be using JOSCAR to help the automation of our compliance process. By taking no action, increased timescales and duplication of effort will continue to exist throughout the supply chain. The JOSCAR tool will be a key element of improving our supply chain efficiency.

## REGISTRATION PROCESS

### Registration is a two stage process

Some suppliers will only need to complete Stage 1. However, due to the nature of certain products and services some suppliers will also be subject to additional requirements, represented as Stage 2.

### Stage 1 Registration

The first stage registration of your company's basic details on JOSCAR. This is free of charge and should take under 60 minutes to complete. The system will automatically determine what additional compliance stages are required based on the risk of what and how you are supplying goods and services to MBDA.

Completion of the first stage will therefore inform you whether the second stage is required.

### Stage 2 Qualification

The second stage (applicable only to the procurement of higher risk goods & services) requires completion of an online full compliance questionnaire; the questions will be dynamically based on the information provided at the first stage. Once submitted this questionnaire will be validated and you will be contacted if there are any corrections that need to be made.

Stage 2 is either free of charge or incurs an annual Fee of £725 (plus VAT) depending on the annual turnover of your organisation. Payable directly to Hellios, this fee together with the contributions from the prime contractors cover the operating costs of the system.

Note you will not be required to provide any pricing or commercial information.